

**Minutes of a Meeting of the Withiel Playing Fields Association
held in Withiel Village Hall at 7.30 pm on
Monday 18th March 2019**

Present

Name	Status	Organisation Represented	Position
Mr Simon Coy	Elected		Chairman
Dr Tessa Cubitt	Nominated	Yoga	
Mrs Claire Davies	Co-Opted		Project Manager
Mr Ken Horrell	Nominated	Bowls Club	
Mr Stephan Horrocks	Co-Opted		
Ms Amelia Lake	Co-Opted		
Mr Tony Liddicoat	Elected		Vice-Chairman
Mrs Anne Martyn	Elected		
Mr Christopher Rickard	Nominated	Bell Ringers	
Mrs Wendy Simpson	Nominated	PCC	
Mrs Barbara Vance	Nominated	Creative Crafts Club	
Mrs Margaret Warren	Nominated	WI	Treasurer
Mrs Christine Wilson	Nominated	Ruthern Valley Players	

Appologies:

Mr Roy Dunstan	Nominated	Whist Club	
Mrs Rachel Lobb	Elected		Secretary
Ms Janet Shearer	Nominated	PC	

1. Minutes of the Meeting held on Monday 19th November 2018. Approved subject to change to Appologies (add Roy Dunstan), and change current Assets to £10597.02.
Revised Minutes attached as Minutes 19 11 19 2.0
2. Matters Arising not included in Agenda. None
3. Chairman's Report.

Rachel Lobb will not stand for secretary at the AGM. Chairman stated that he will take the minutes of this meeting, prepare an agenda for the AGM, and then stand down himself for the reasons he gave at the last meeting. The Chairman will remove himself from the Charity Commission Website, and since the Vice-Chairman who will act as Chairman until the AGM does not have an email address, Stephen Horrocks volunteered to act as a Charity Commission contact during the "interregnum". He has been added to the Charity Commissions website as the contact for this Charity. .
The Chairman had a number a number of points to make on the Projects which he brought up at the appropriate point of the meeting.
4. Treasurer's Report. Current Account £1,646.37 at 5 Feb. Business Reserve Account at 5 Feb £4387.51 Total £6033.88. Since paid in £1,000 from RVP, £308.00 sundry receipts.. Sundry payments include £60 for window cleaning, and £282 for grass cutting . The AGM accounts will give the complete picture for the year.

5. Projects:

Heating System Repairs. Completed and working well. Members need to be briefed on how the controls work, and what the implications of a "blank" control panel were.

The Hall extension Project. Claire working on a survey to determine the social need.

Curtains Project. Janet (via an Email) updated the meeting. The Committee had agreed on a material. The cost will be approximately £8 per meter plus VAT = £787.20. There will be additional costs for the material to cover the Bowling Rolls. Rachel Sanders had estimated £1,500 to make the curtains, and £212.80 for the Bowling Rolls Cover. Thus the total cost will be £2,500. We have a surplus of £1,169.68 from the Hall Redecoration and Lighting Project, and have applied to the St Breock Wind Farm Community Fund in February 2019 for £1330.32 to make up the balance of the Curtain Project Cost. Roy Dunstan argued that the sum was excessive for curtains. It was agreed that the Curtains needed replacing, that no-one on the committee volunteered to do the work themselves and that the total cost was covered by a Grant. Decision to proceed was agreed by acclaim, and Janet should order the material, and put Rachel Sandells to work.

Hall Table Project. Jenny Pentland, whose idea it was, is no longer on the committee. The Project needs further development and the nomination of a project leader. Funds are likely to be available from the St Breock Wind Farm Community Fund in March 2020, application to be made in December 2019.

6. Wildflower Meadow Proposal. Amelia Lake to lead. See Annex for details of her proposal. The Committee agreed that this was an excellent proposal, and asked Amelia to develop a costed plan for consideration by the Committee.

7. Ruthern Valley Players. Christine briefed us on the 2019 Panto, It went well. She also explained that If the RVP had paid their way session by session for use of the Hall we would have received £500. However we have waived that fee. Instead they gave us a Grant of £1,000 from the proceeds. The WPFA expressed their gratitude.. The 2030 Panto will be held on three nights starting on the last Thursday in January, the same as this year (Thursday 30 Jan to Saturday 1st February). The use of the Hall for rehearsals will follow the pattern for the 2019 performance, and Ken Horrell confirmed that Bowls Group are content with this arrangement. It was estimated that 700 people attended or performed in the Panto over the four performances.

8. Play Area. The Chairman stated that Alison Davey visits the play area frequently with her grand -children, and is prepared to become our "Play Area Advisor" without joining the Committee. She will offer advice by email or in person. The Chairman noted that Andrew Lobb has not returned the "horse". The Chairman will email

Andrew and ask him to report on progress. Next year the Play Inspection Company should be considered to carry out the inspection.

9. Any Other Business

Car Parking. Chris Rickard raised the danger of too many cars parked in the Village during big events such as the Panto and funerals. He suggested that the Playing Field be "Improved" to enable all weather parking. All agreed that this was an important and constructive suggestion that should be pursued.

Hot Water. Christine Wilson said that the controls on the new boiler were not intuitive, and would be grateful for a notice or access to the Instructions. Others agreed Tony to action, please.

10. Date of Next Meeting: Monday AGM Monday 15th April 2019 followed by a Committee Meeting